



Thursday 12 March 2026

Year 10 Summer Assessments - 13th - 20th April 2026

Dear Parents/Carers,

Year 10 will have 6 days of assessments between **13th - 20th April**. This will be an opportunity for students to experience taking exams in a large venue and get used to this sort of environment, which will help them to prepare for public examinations at the end of Year 11 (GCSE Exams). It will also be a good opportunity for students to review their work completed so far and teachers will get an insight of their performance level and plan their studies ahead accordingly, which will support students moving forwards into Year 11. Please note that these assessments are directly following the Easter holidays and students should plan accordingly. Whilst we understand that students may wish to get organised or revise it is important to balance this with being fully rested and having a proper break.

All Year 10 students will have an assembly on March 23rd from the Exams Officer, outlining instructions for their summer assessments. There will also be a tutor period on 24th March to go through things further, including the timetable (attached), although we would ask that you ensure your daughter goes through both the timetable and this letter carefully with you and ask us if they have any questions.

Assessments will take place in the **Main Hall, Harding Hall and Gym**, as specified on their individual timetables. Individual timetables will be shared on Edulink (under the exams icon) before Easter. Students should arrive at their assessment venue **15 minutes** before the scheduled start time. For example: for a 09:00 start, students must arrive outside the exam venue by 08:45. When students don't have an assessment they will be following their normal timetable where they will have private study time, supervised by their teachers. Students should make sure they bring appropriate revision materials with them each day to make the most of these private study sessions.

Students should come in full school uniform every day during the assessment period. Please note that jackets, blazers, phones and watches will not be permitted into the exam venues. Students must leave all these items and their bags outside the exam venue. They are allowed to take only a see-through pencil case and a clear water bottle (with no labels on it). Metal bottles and coloured plastic bottles are not allowed into the exam. They must not forget to bring a calculator (with no lid), and other stationery items such as rulers, protractors, etc if these are needed in certain exams.

All students are expected to arrive at school in good time so that we are able to start the assessments on time. If a student is going to miss an assessment due to illness or be late, due to traffic/late bus for example, please call Reception to let the school know as soon as possible and email the new KS4 PSA, Miss Shepherd eshepherd@ahs.bucks.sch.uk. The school may ask for a doctor's note/letter from GP to authorise persistence absence due to medical reasons during

assessments. Please refer to the attendance policy on our school's website. Please be aware that we cannot rearrange assessments for students who miss them. They will not get another chance to take it unless there is a doctor's letter to back up their condition. If students miss their Y10 assessment they should liaise with their subject teacher, who will decide if it is appropriate for students to have a copy of the paper to complete in their own time. This will also affect the School's ability to decide on an accurate Likely to Achieve Grade.

Form tutors will go through the following information with students, but please do read it through with your daughter to ensure they understand it fully:

- If students have a morning assessment, they should go straight to their exam venue and not to their normal form room.
- On the days where a student has an assessment in the afternoon starting at 1:00 pm, they must arrive outside the exam venue 15 mins before the start time. On these days, they will have an early **lunch that begins 45 minutes before the exam start time**. We ask them to order on the pre-order app if they would like to collect something at this time or buy their lunch at break time as there is only a limited selection available prior to their exam starting. If they do not have an exam over lunchtime they should avoid using the pre-order app on these days).
- Waiting areas for exam venues are as follows:
 - o the Dining Hall for assessments in the Main Hall
 - o the Harding Hall Foyer for assessments in the Harding Hall
 - o the Gym Quad (outside the First Aid Administrator office) for assessments in the Gym
- Most of the sessions are divided in two, with two assessments running one after the other. Those sitting the second assessment will remain in their venue and work through the second assessment after a short break. If students are sitting the second of these and not the first (in case of optional subjects) they should be ready to enter the assessment venue 15 minutes before the scheduled start time but wait quietly if they are outside an exam venue as previous assessments may still be taking place.
- It is the student's responsibility to arrive at their scheduled exam venue and be ready to begin their assessments on time.
- It is the student's responsibility to ensure they have the correct equipment required to complete their assessments. For example: a calculator for the Maths (Calculator) assessment.

Further information about conduct during assessments will be shared with students after Easter via their tutors.

Yours faithfully,

Mrs R Tripathy (Exams Officer)

Mr C Stanley (Head of Year 10)