



9 March 2026

Dear Parent/Guardian,

**Year 12 ONLINE Consultation Evening – Thursday, 16 April 2026, 5:00 PM – 7:30 PM**

We would like to invite both parents and students to our upcoming Year 12 Consultation Evening. This event provides a vital opportunity to discuss your daughter's academic progress and transition into Key Stage 5 with her subject teachers through online video appointments.

**Online Appointment Booking** The appointment booking system is accessible via:  
<https://aylesburyhigh.schoolcloud.co.uk/>.

- **Bookings Open:** Thursday 19 March at 7:00 PM
- **Bookings Close:** Monday 13 April at 8:00 AM

Appointments are allocated on a first-come, first-served basis. Please be aware that due to the high number of students in certain cohorts, some teachers may have limited availability.

**[Amending Bookings or Inability to Attend](#)**

If you need to manage your appointments, please follow the steps below within the SchoolCloud portal:

**To Amend Bookings:** Once logged in, click on the **'My Bookings'** option. Select the relevant consultation and click **'Amend Bookings'** at the top of your screen to add or change subjects.

**If You Cannot Attend:** If you are unable to attend the evening for any reason, please log in to the system and select the **"I'm unable to attend"** button. Indicating your absence ensures the school does not need to contact you with further enquiries regarding your attendance.

If you require assistance or wish to make amendments after the system closes on 13 April, please contact **[consultation@ahs.bucks.sch.uk](mailto:consultation@ahs.bucks.sch.uk)**.

**Technical Information** To ensure a smooth experience, we recommend testing your device (desktop, laptop, or mobile) in advance to confirm your microphone and video are functioning correctly.

- **Support Guide:** A parent guide for video appointments is available [here](#).
- **System Check:** Before the evening commences, please log into the system to ensure you can see the countdown screen for your scheduled appointments.

We look forward to welcoming you to the Year 12 Consultation Evening.

Yours sincerely,

Mrs Rachel Carbonaro

Head of Year 12

## Year 12 Consultation Evening: Parent Checklist

### Before the Booking Window Opens (Thursday 19 March, 7:00 PM)

- Check Subject Priorities: Talk to your daughter about which subjects she would like you to prioritise for appointments.
- Note Key Staff: Decide if you also need to book time with Mrs Sutton (Careers), Laura Franklin (Careers Adviser), or Mrs Crafts (SENCo).

### During the Booking Window (19 March – 13 April)

- Log In Early: Appointments are first-come, first-served. Access the portal at: [aylesburyhigh.schoolcloud.co.uk](https://aylesburyhigh.schoolcloud.co.uk).
- Confirm Attendance: If you cannot attend, please log in and select the "I'm unable to attend" button so the school is aware.
- Invite a Second Parent: If another guardian needs to join from a different location, use the 'Invite Parent/Guardian' tool in the 'My Bookings' section.
- Download Schedule: Once finished, check your confirmation email to ensure all desired appointments are listed.

### The Week of the Event (Leading up to 16 April)

- Device Test: Use the 'Video Appointment Info' guide to test your camera and microphone on your laptop, tablet, or smartphone.
- The "Countdown" Check: Log back into SchoolCloud to ensure you can see the countdown screen for your specific appointments.
- Prepare Questions: A-Level consultations go quickly. Have a few specific questions ready, such as:
  - *How is she performing against her target grade?*
  - *What specific topics should she focus on for her revision?*
  - *How has she adapted to the jump from GCSE to A-Level study?*

### On the Evening (Wednesday 16 April, 5:00 PM – 7:30 PM)

- Join the Call: Click the 'Join Video Appointments' button to begin.
- Student Participation: Ensure your daughter is present for the calls to discuss her progress and next steps.
- Watch the Timer: Be mindful of the blue countdown bar; the call will automatically end when the time expires to stay on schedule.