



30 April 2024

Dear Parent/Carer

Year 12 Visit to University of Nottingham Open Day - Friday 28 June 2024 - 23-ZAD12

This term we are continuing to support students as they research future opportunities and make plans for life after AHS.

On **Friday 28 June**, we are offering Year 12 students the opportunity to attend the **University of Nottingham Open Day**. Each year Nottingham is one of the most popular choices with AHS students applying to university. It is a good example of a campus university and we encourage students to attend even if they are not currently intending to apply to Nottingham as it provides a lot of generic information and will provide a useful comparison with other universities that they may see later. Similarly, even if students do not currently intend to apply to university, we still want them to have the chance to make the comparison and to see what the higher education option offers them.

In order to maximise our time at the open day, coaches will be departing the Turnfurlong entrance of the school at **08.00** prompt. The coaches will leave the university at 15.00 and should return to school at approximately **17.45**; this is of course dependent upon the traffic conditions. There will also be a pick-up/drop-off point at Milton Keynes Central Railway Station, MK9 1LR; pick-up 08.35 and drop-off 16.55. If your daughter would like to join the coach at Milton Keynes, please email your daughters PSA (psa@ahs.bucks.sch.uk) to request this and give consent. We appreciate that these timings may mean that students have to make special arrangements to arrive at school early and travel home afterwards but we hope the longer day will enable them to get the most out of the visit. Students will be accompanied on the visit by AHS staff.

We recognise that not all students will wish to visit Nottingham on that day. If a student wishes to attend a different university open day on that date, or wants to do something specific with respect to gathering experience for their post-AHS future instead of visiting Nottingham, we ask you to complete a Leave of Absence request, including the name of the university being visited where applicable, via Edulink by **Friday 7 June**. You can see a list of open days scheduled for Friday 28 June on the [opendays.com website](https://www.opendays.com). All students should therefore either be on the visit to Nottingham or undertaking an approved alternative visit or activity on that day. Students who do not join the visit and do not have leave of absence for an alternative activity will be recorded as having an unauthorised absence. Please contact me if you have any questions about this.

As this visit will take place in school time, we are asking for a voluntary contribution of £22.00 to cover the costs. Please make your payment on ParentMail by **Friday 7 June** at the latest. This trip will open on ParentMail at 19:00 on Thursday 2 May. If you are unable to find the payment item on your homepage in ParentMail you can search for the item in your shop page. We hope to be able to accommodate everyone who wishes to attend but we have a limited number of coach seats and

so places will be booked on a first-come first-served basis. As explained above, anyone who does not participate in the visit will be expected to undertake an approved alternative activity.

We would not want anyone to be unable to take part in this visit because of financial circumstances. Students in receipt of the 16-19 Bursary may apply to have the trip contribution met from this funding. If you would like to apply for financial support for this trip (whether or not a student is eligible for Bursary Funding), please complete the confidential '[Request for Financial Assistance](#)' form accessed via the Parents' section of the website by Friday 7 June. Please use the reference Trip Code: 23-ZAD12.

Consent and Medical Details

Ticking the relevant box when making payment in ParentMail constitutes consent to this activity. Please note that the student medical information and your contact details that we hold on record will be used for the trip, so if anything has changed since you last updated us, please email the changes to data@ahs.bucks.sch.uk.

As with all trips, we want students and staff to have an enjoyable experience. If either you or the school have any concerns about the student's ability to participate then it is vital that we discuss at an early stage how the school can appropriately support them and ensure the trip is suitable for them.

Information regarding trips and visits including the code of conduct, insurance arrangements and voluntary contributions can be found on the school website in the 'What's On' section.

Please do not hesitate to contact me if you have any questions about the trip.

Kind regards

Mrs Michelle Sutton
Head of Year 12