



18 May 2026

**YEAR 7 ONLINE CONSULTATION EVENING - TUESDAY 23 JUNE 2026, 5:00 pm - 7:30 pm**

Dear Parents, Carers, and Students,

Both parents and students are invited to attend online appointments to discuss progress with subject teachers during Year 7.

Appointments must be booked through our online system: <https://aylesburyhigh.schoolcloud.co.uk/>.

**Important Booking Note:** Please ensure that **only one parent** organises the bookings using their registered email address. If both parents attempt to book separately for the same student, the system becomes confused and may result in technical errors or cancelled slots.

To ensure fair access - as many teachers teach multiple Year 7 classes - the booking window will open in two phases:

- **Phase 1: Tuesday 2 June at 7:00 pm.** The system will initially restrict you to a maximum of **five** appointments.
- **Phase 2: Tuesday 9 June at 7:00 pm.** The system will expand to allow you to book remaining subjects, subject to availability.

The booking system will close finally at **9:00 am on Tuesday 16 June.**

**Availability:** Appointments are allocated on a first-come, first-served basis. If a teacher is fully booked, we apologise that they may not be able to meet everyone.

**Technical Preparation:** The evening will be conducted via video call. After the system has closed, we strongly recommend that you re-access the site to test your camera and microphone on your chosen device (desktop, laptop, or mobile). You should be able to see your schedule and a countdown to your first appointment. Please refer to the attached '[Video Appointment Info](#)' guide for further instructions.

**Invite Another Parent:** If a second parent or guardian needs to join from a different location, you can use the '[Invite Parent/Guardian](#)' link in your booking list to send them a secure joining link once your appointments are confirmed.

**Unable to Attend:** If you are unable to attend for any reason, please log in and select the '[I'm unable to attend](#)' button. This prevents the school from having to follow up with you regarding your attendance.

Appointments are also available with Mrs M Crafts, our Special Educational Needs Co-ordinator (SENCO).

If you cannot access the system or need to make changes after **16 June**, please email us at [consultation@ahs.bucks.sch.uk](mailto:consultation@ahs.bucks.sch.uk).

Please also find attached the [Parent Checklist](#) - a chronological guide to help you manage the booking phases and technical setup.

We look forward to seeing you online and discussing your child's success.

Yours sincerely,

**Miss C Morrin**

Head of Year 7